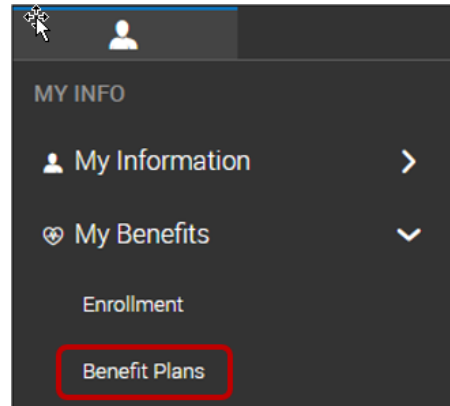


Viewing Your Benefit Elections

1. Click the **Main Menu** icon located in the upper left corner



2. Expand the My Benefits section, and then click **Benefit Plans**

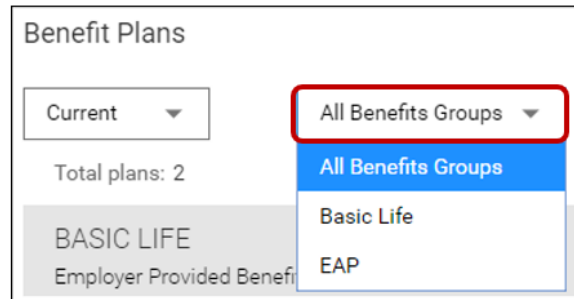


- a. Kronos displays your current benefit elections. In the example below, Basic AD&D and Employee Assistance Plan.

The screenshot displays the Kronos web application interface for viewing benefit elections. At the top, there is a navigation bar with the CENTRIA logo and the text 'CENTRIA KRONOS'. Below this, a 'Benefit Plans' section is visible, featuring a dropdown menu set to 'Current' and a button for 'All Benefits Groups'. The main content area shows two benefit plans:

- BASIC LIFE**
 - Employer Provided Benefit**
 - Basic AD&D** (highlighted in a red box)
 - First of the month Following 30 days of employment Class 1/4/7
 - Coverage Effective From: Nov 1, 2018
 - Coverage Effective To: Dec 31, 9999
 - Employee Contribution: \$ 0
 - Taxable Income: -
 - Employee Frequency: Every Scheduled Pay
 - Coverage Amount: \$ 50000
 - Company Contribution: -
 - Company Frequency: Every Scheduled Pay
 - Deduction Effective From: Nov 1, 2018
 - Deduction Effective To: Dec 31, 9999
 - Details: [DETAILS](#)
- EAP**
 - Employer Provided Benefit**
 - Employee Assistance Program (EAP)** (highlighted in a red box)
 - First of the month Following 30days of employment Class 1/4/7
 - Coverage Effective From: Nov 1, 2018
 - Coverage Effective To: Dec 31, 9999
 - Employee Contribution: \$ 0
 - Taxable Income: -
 - Employee Frequency: Every Scheduled Pay
 - Coverage Amount: -
 - Company Contribution: \$ 0.53
 - Company Frequency: Every Scheduled Pay
 - Deduction Effective From: Nov 1, 2018
 - Deduction Effective To: Dec 31, 9999

- b. You can filter the benefit plans by selecting a timeframe other than Current, or by selecting a specific benefit group from the drop-down list



- 3. To print a copy of your benefit plans, click the more actions icon, and then click Print Benefit Plans

